

Advising Technology Subcommittee - Minutes

Friday, March 15th, 2019

Introduction of members

In attendance:

- Rachel Denmark (Honors), Co-Chair
- Lauren Sanborn (Education), Co-Chair
- Lauren Kozlik (DMSB)
- Emily Longshore (DMSB)
- Rachel Acosta (CIC)
- Lisa Pierce (CEC)
- Heidi Waltz (Nursing)
- Stephanie Richards (HRSM)
- Rebecca Boyd (CAS)
- Lane Kennedy (CAS)
- Paige McKeown (First-Year Advising, UAC)
- Claire Robinson (ex-officio)
- Brian Dusel (ex-officio)

Appointment of secretary to take minutes

- Rachel Acosta volunteered to take minutes for future meetings.

Each member discussed at least one technology-centered challenge and themes emerged:

- Issues with accuracy, especially DegreeWorks
- Consistency of technology usage across campus
- Duplication of work...technologies accomplish similar tasks, but we have multiple platforms. Some colleges have "home-grown" systems and advisors are documenting same content in multiple places.
- Difficult to use technology in the actual advising appointment; hard to focus on the student
- Not all advisors/administration encourage the use of new technologies
- Student Educational Planner not allowing for Course Alternates to be displayed easily
- Reporting features in Navigate and Datawarehouse not matching

Overview of Committee Charge

Committee members will lead and guide the following:

- Implement, evaluate, and enhance current and new advising technologies including Self Service Carolina, DegreeWorks, EAB, and BTCM.
 - Claire provided an overview of BTCM (My UofSC Experience). She detailed the three groups participating in the platform (students, advisors, and providers). Advisors will use this co-curricular transcript to further inform conversations with students and assess their level of engagement outside of the classroom.
- Provide recommendations for advisor and student workflow. Propose needed training(s) and/or advising resource materials.
- Offer enhancement recommendations to vendor(s).
- Reviews and utilizes data and/or assessment from students and advisors related to advising technology.
- Provides a report on the state of advising technology to UAN and other stakeholders every semester.

Review of 2018 Technology Survey Results

Reviewed survey results presentation as a group and broke into small groups to brainstorm goals for subcommittee.

From this brainstorm, committee members suggest the following goals:

- Efficiency – efficient use of technology to improve advisor’s workflow
- Transparency of information and accessibility to information
- Improve reporting features - include course projections, group student populations
- CYA and the importance of documentation
- Determine which colleges use “home-grown” systems in addition to campus-wide technology
- Determine method to explain to students regarding how to use technology (cut down on repeating information in advising session)
 - The idea of a quick 30 second video was discussed to curb student questions
- Determine methods for using technology in advising appointments in a meaningful way

Rachel and Lauren shared goals discussed prior to first meeting:

- Review technology website and offer suggestions
- Help guide Banner IX implementation
- Help guide My UofSC Experience Implementation
- Suggest training resources needed for advisors
- Suggest training resources needed for students
- Suggest content for a required Sophomore Module (similar to Haven/Alcohol Edu)
- Discuss the topic of access
- Discuss Advisor workflow

May & June Timeline for goals:

- May – Banner IX Implementation
 - Brian mentioned that Banner IX will most likely launch on May 19, 2019
 - This will be the main topic of discussion during the May 20th meeting
- June – My UofSC Experience (FYA, Transfer students)

Review of Advising Technology Website

- Suggestions for Improvement – Tabled for future discussion
 - Committee members were asked to review the Advising Technology Website and provide feedback at a future meeting.

Monthly Meeting Date/Time

Upcoming meetings: (Dates have been confirmed and meeting invites will be sent soon).

Monday, May 20th – 9:00-10:00

Monday, June 17th – 9:00-10:00

Monday, July 15th – 9:00 – 10:00

Meeting Adjourned at 2:30pm