

DUO Multifactor Enrollment or Reactivation

The University of South Carolina utilizes multifactor authentication to enhance security and minimize unauthorized access to student, faculty and staff user accounts. To enroll or reactivate DUO Multifactor, please access <https://myaccount.sc.edu> from a computer or device that is not your Smartphone (Iphone or Android). Click the **Update Account Settings** link

The screenshot shows a web browser window with the URL <https://myaccount.sc.edu/iam/>. The page features the University of South Carolina logo and a navigation menu on the left. The main content area is titled "Manage User Account" and contains several links and instructions:

- Update Account Settings »**: Update your account settings if you have already claimed your account. Users may update their email preferences, emergency notification information, account security questions, multi-factor authentication, and account password.
- Forgot Password »**: Reset your password if you have already claimed your account.
- Forgot IDs »**: Retrieve your university IDs.
- Account Claiming »**: Set up your new student UofSC account. Your VIP ID is required.
- Account Reclaiming »**: Please reclaim your account when you have attempted to access your account by using the [Forgot Password](#) and/or [Forgot IDs](#) tools and you are still unable to authenticate. Your VIP ID or Network Username is required.

At the bottom of the page, there are links for "Need Further Assistance?", "Knowledge Base", and "FAQs".

Login in using your Network User id and password.

The screenshot shows the UofSC Central Authentication Service (CAS) login page. The page is titled "UofSC Central Authentication Service (CAS)" and features a "Login Credentials Required" section. The login form includes fields for "Network Username/VIP ID" (containing the text "12345678") and "Password". A "LOGIN" button is located below the password field.

Below the login form, there is a message: "If you receive an ACCESS DENIED message, visit myaccount.sc.edu and setup multifactor authentication under the Account Settings field. For security reasons, please log out and exit your web browser when you are done accessing services that require authentication!"

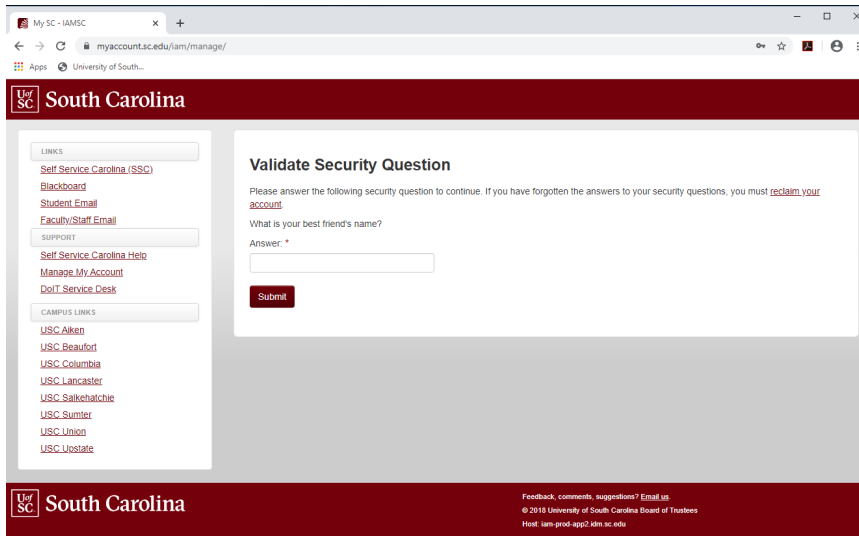
On the right side of the page, there is a section titled "myaccount_sc_edu_0060" with the subtitle "UofSC: OneCarolina: CASP: My Account". Below this, there is a message: "If you have signed up for MFA, please enter one of the following to login:"

The following information is provided for users who have signed up for MFA:

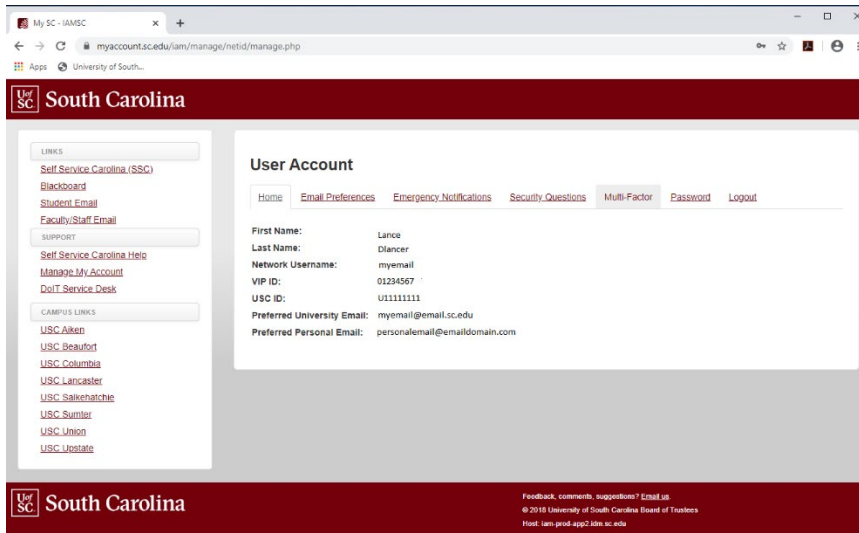
- Network Username** - the first portion of your official university email address (@mailbox.sc.edu or @email.sc.edu). Enrolled students, faculty, staff, and affiliates will use this official credential for accessing most university systems.
- VIP ID** is an eight digit number. Currently faculty, staff, and students can find their VIP ID [here](#). Admitted students can find their VIP ID in their acceptance materials.
- Blackboard Auxiliary ID** - allows access to Blackboard for users who do not have a Network Username or VIP ID but have a legitimate need to access the system.

At the bottom of the page, there is a footer: "cas-prod2 v3.0 Copyright © 2019 Board of Trustees of the University of South Carolina. Powered by Apereo CAS Software"

Answer the Security Question you setup when you claimed your VIP ID and Network id Account.

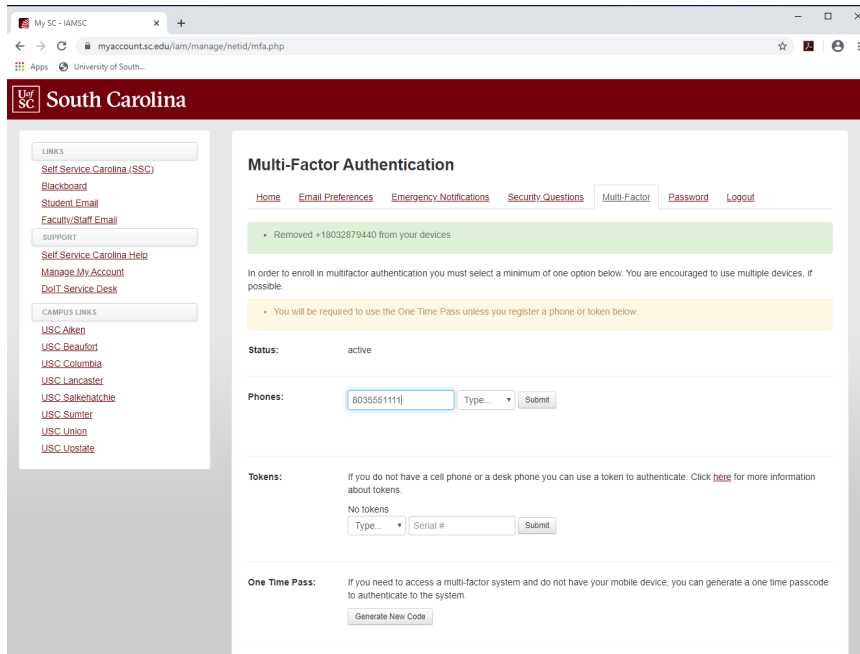


Click the Multi-Factor link.

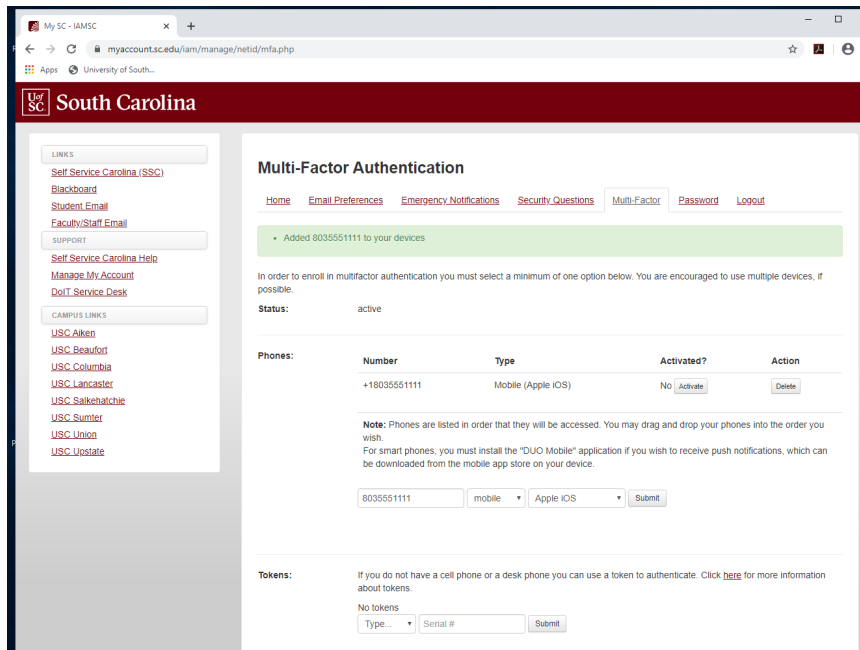


<https://myaccount.sc.edu/iam/manage/netid/mfa.php>

Visit App store or Google play store and find the DUO Mobile App. It will be a green button with a graphic representation of DUO in white. Add your Smartphone number including the Area Code beside **Phones:** and select the type from the pull down menu shown. Click Submit.



Your phone is now listed, but is not activated with DUO. Click the **Activate** button below **Activated?**



Start the DUO App on your Smartphone, tap the + at the top of the DUO App screen. The DUO App will request access to the camera. Scan the QR Code and this will link your device with the DUO System. Click the Return to Over button, then the Logout. You can now access all DUO protected University Systems.

