

JESSICA I. ELFENBEIN

University of South Carolina
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EDUCATION

University of Delaware, Hagley Program, Newark, DE
Ph.D., History: 1996
M.A., History: 1992

George Washington University, Washington, DC
M.A., American Civilization: 1989

Barnard College, Columbia University, New York, NY
A.B., American Studies and Religion: 1984

HIGHER EDUCATION EXPERIENCE

Fellowships:

- Southeastern Conference (SEC-U) Academic Leadership Development Program (ALDP) Fellow, 2015-16
- American Council on Education (ACE) Fellow, 2009-2010
Placement at Stevenson University, Maryland. Studied institutional transformation through academic program expansion, faculty development, board relations, and budgeting

Leadership Positions:

University of South Carolina, Columbia, SC

- Senior Associate Dean, The Graduate School, July 2012-September 2016
- Associate Dean, The Graduate School, January-June 2012

University of Baltimore, Baltimore, MD

- Associate Provost, July 2010-January 2012
- Associate Provost for University Engagement, July 2007-June 2010
- Provostal Fellow, July 2006-June 2007
- Presidential Fellow, December 2003-June 2005

Academic Positions:

University of South Carolina, Columbia, SC

- Professor, History, 2012-present

University of Baltimore, Baltimore, MD

- Professor, History and Community Studies, 2007-2012
- Associate Professor, 2002-2007
- Assistant Professor, 1998-2002
- Clinical Assistant Professor, 1996-1998
- Visiting Assistant Professor, 1995-1996

Administrative Accomplishments at the University of South Carolina Graduate School:

- Facilitated strategic planning processes in 2012 and 2016 resulting in a culture shift that understood and valued the Graduate School's role as a campus service unit
- Created Graduate Civic Scholars Program and redeployed resources to support students interested in community-based research
- Designed Bridge Humanities Corps for the professional development of advanced doctoral students and newly minted PhDs
- Ensured Graduate School's full compliance with HR guidelines
- Supervised day-to-day operation of Graduate School and its 20+ staff members
- Directed prize winning Presidential Fellows program, including facilitation of biweekly seminars and recruitment/selection of new fellows
- Provided responsible stewardship to Graduate School's \$2+ million annual budget
- Expanded Graduate School from compliance and verification
- Served as Faculty Liaison for USC's *Pipeline for Academy Leadership* (PAL) faculty development program
- Led Graduate School to operate as campus "connective tissue" by nurturing mutually beneficial partnerships with other campus units including:
 - Alumni Association
 - Career Center
 - Center for Teaching Excellence
 - Counseling and Human Development Center
 - Student Health Services
 - Graduate Student Association
 - Office of Fellowships and Scholar Programs
 - Office of Community Engagement
 - Office of Research
 - Thomas Cooper Library
 - USC Press
- Expanded menu of professional development opportunities for USC's 6,800 graduate students, including:
 - Community + Public Engagement
 - Communications/ 3 Minute Thesis and Dissertation
 - Dean's Award for Leadership
 - Electronic Thesis and Dissertation
 - Entrepreneurship
 - Financial Literacy/Wage Project's *Start Smart*
 - Preparing Future Faculty
 - Publisher in Residence

➤ TA Training

- Created Public Information Coordinator position to implement communication plan, including website redesign and social and print media
- Established ombudsman position for graduate students
- Strengthened diversity initiatives, working with on- and off-campus entities including African American Professors Program, TRIO's Ronald E. McNair Program, and the Southern Regional Education Board
- Led Graduate Recruitment Taskforce resulting in the creation of Recruitment and Special Events position

Administrative Accomplishment at the University of Baltimore:

- Built capacity for faculty development through an expanded year-long faculty orientation program, coordination of funding offered by the Office of the Provost, department chair training, and a program of mentoring to increase faculty grant seeking and campus acculturation
- Chaired campus-wide work-teams in areas including faculty work-life, student achievement gap, diversity, and assessment
- Implemented and institutionalized the findings of UB's ACE-Alfred P. Sloan grant for work-life balance
- Identified and supported campus-wide community engagement initiatives and partners
- Provided intellectual leadership for curricular and service connections between campus and community, including initiating and sustaining UB's inclusion as a Carnegie-Classified Engaged University and President's Higher Education Community Service Honor Roll awardee
- Worked across Academic Affairs and Student Affairs to create an intentionally welcoming and inclusive campus culture
- Participated in all aspects of academic leadership, including recruitment, retention, budgeting, and tenure and promotion
- Initiated training for department chairs

Other UB Administrative Achievements:

- Agency Coordinator, Maryland Charity Campaign, 2010-2012. Increased campus participation by 290% and giving by 45%. Awarded *Coordinator of the Year* by State of Maryland
- Director, Central Baltimore Higher Education Taskforce, 2008-2011
- Member, Senior Advisory Group, Maryland Campus Compact Initiative, 2008-2011
- Workgroup Chair to "Attract and Retain New Hires," and Steering Committee member, Alfred P. Sloan Award for Faculty Career Flexibility in the Academy, 2008-2009
- Chair, Baltimore Renaissance Seed Scholars Committee, 2007-2011
- Chair, Service Learning Scholars Committee, 2007-2011
- Member, Steering Committee, Central Baltimore Partnership, 2007-2011
- Organizer, *Baltimore '68: Riots and Rebirth* Committee, 2006-2009
- Co-chair, Public Safety Task Force, Central Baltimore Partnership, 2007-2009
- Chair, Station North Community-University Partners Committee, 2005-2008

- Co-chair, Lower Division Education Committee, 2005
- Member, Academic Concept Committee (designed Lower Division Initiative), 2004-2005
- Member, University and Community Consortium, 2004-2012
- Program Director, Community Studies and Civic Engagement, 2003-2008
- Campus Executive Director, American Humanics, 2003-2009
- Chair, Dean of Liberal Arts Search Committee, 2003-2004
- Member, Strategic Planning Committee, 2003-2004
- Acting Program Director, History, 2002-2003
- Director, Center for Regional and Baltimore Studies, 2000-2008
- Member, Presidential Search Committee, 2001-2002
- Member, Marketing Committee, College of Liberal Arts, 1997-1999
- Organizer, Baltimore History Conferences, 1995-96; 1998-1999

Grant Activity:

Raised \$600,000+ for graduate education, university-community partnerships, and studies of the history and contemporary life of South Carolina's Midlands and Central Maryland. Funded grants and sponsored research included:

National Park Service, Historic Resources Study, Congaree National Park, Principal Investigator, 2017-18.

National GEM Consortium Network at USC (GEMUSC), for recruitment of minority graduate students in engineering, Co-Principal Investigator, 2013.

USC Connect Integrative Learning Grant for *American Urban History and the Modern South*, an honors seminar, 2013.

Morris F. Goldseker Foundation, for increased university engagement in Central Baltimore, 2010.

Annie E. Casey Foundation (through Baltimore Neighborhood Collaborative and in collaboration with the Central Baltimore Partnership), for university-community pilot initiatives in Central Baltimore, 2009.

William G. Baker, Jr. Memorial Fund, for sponsorship of arts-track for *Baltimore '68: Riots and Rebirth*, 2008.

Morris F. Goldseker Foundation, for expansion of nonprofit sector workforce initiatives, 2008.

Maryland Humanities Council, Major Grant for *Baltimore '68: Riots and Rebirth* to organize a conference documenting and interpreting the effects of the death of Martin Luther King, Jr. and the efforts at civic healing that followed, 2006-2008.

W.K. Kellogg Foundation, Mini-Grant for Service Learning Scholars Program to formally link UB's American Humanics program with Civic Works, Maryland's major AmeriCorps Program, 2006-2008.

Office of the Provost, University of Baltimore, Baltimore Renaissance Scholars Seed Fund for *Organizing the University Community to Document and Interpret the Baltimore Riots of '68*, 2006.

Annie E. Casey Foundation for *University-Community Partnerships in Baltimore and Beyond*, a series of meetings featuring 16 Baltimore-area colleges and universities, 2006-2008.

Morris F. Goldseker Foundation for community-university partnerships in the Station-North Arts and Entertainment District, 2005-2008.

Jeannette and Jerome Cohen Grant for new curriculum for Community Studies and Civic Engagement and for community-university partnerships, American Humanities, 2004 and 2005.

Jewish Museum of Maryland for a book-length study of Baltimore's German Jewish Community, 2003-2009.

Meyerhoff Family Foundation for work in partnership with the Maryland Food Bank, including paid student interns and archival support, 2003.

Baltimore Community Foundation for a study of local initiatives that support inclusion, culminating in "*Creating a Welcoming and Diverse Community*," 2003.

Morris F. Goldseker Foundation for processing and upkeep of historical records, 2001 and 2002.

Maryland Humanities Council for public conferences on Baltimore's history, 1996 and 1999, and for research on the history of social work in Maryland, 2001.

Baltimore City "NeighborGood" and Bicentennial programs for public conference on Baltimore's history, 1996.

Courses taught at USC: GRAD 801: Presidential Fellows Seminar
 HIST 112: United States History since 1865
 HIST 214: Practice of Public History
 HIST 300: Historian's Craft
 HIST 400: Urban America in the Modern Age
 SCHC 332: American Urban History and the Modern South

Courses taught at UB: CSCE 100: Urban Solutions
 CSCE 200: Understanding Community
 CSCE 301: Community Studies: Introduction to Nonprofits
 CSCE 302: Philanthropy and Voluntarism in American Society
 HIST 317: Early American History
 HIST 381: American Cities and Suburbs
 HIST 382: History of Baltimore
 HIST 383: Community History
 HIST 475: American Women's History
 HIST 478: American Business and Labor History
 HIST 480: Introduction to Public History
 HIST 493: Baltimore Studies (an interdisciplinary honors course)
 HIST 496: Public History Seminar
 History in the Community
 Oral History and Community Documentation
 Recreation, Leisure and Race in an American City
 HIST 497: American Cultural History
 IDIS 303: Modern Cities (an interdisciplinary course)

Other Teaching Experience: *Teaching American History*, U.S. Department of Education, University of Maryland Baltimore County, HIST 525/725: *The Industrial Revolution in 19th century America* for middle school teachers, Baltimore County, 2005; Anne Arundel County, 2006; Howard County, 2007-2010.

Instructor, History Department, University of Delaware, Newark, DE; University of Maryland, Baltimore County; Essex Community College, Baltimore, MD; and Baltimore International College, 1993-95.

BOOKS

Elfenbein, Hollowak, and Nix, eds. *Baltimore '68: Riots and Rebirth in an American City*, Temple University Press, 2011.

Elfenbein, Breihan and Hollowak, eds. *From Mobtown to Charm City: New Perspectives on Baltimore History*. Baltimore, MD: Maryland Historical Society Press, 2002.

The Making of a Modern City: Philanthropy, Civic Culture and the Baltimore YMCA. Gainesville, FL: University Press of Florida, 2001.

Civics, Commerce, and Community: The History of the Greater Washington Board of Trade, 1889-1989. Dubuque, IA: Kendall-Hunt Publishing Company, for the George Washington University Center for Washington Area Studies, 1989.

ARTICLES

“Philanthropic Funds in Baltimore” (with Elise Hagesfeld), Hammack and Smith, eds. *American Philanthropic Foundations: Regional Difference and Change*, University of Indiana Press, 2018.

“‘Church People Work on the Integration Problem:’ Church of the Brethren’s Interracial Work in Baltimore, 1949-1972,” Elfenbein, Hollowak, and Nix, eds. *Baltimore '68: A Case Study of an American City*, Temple University Press, 2011.

“Bringing to Life ‘Baltimore ’68 Riots and Rebirth’: A How-to Guide,” *The Public Historian*, Volume: 31, Number: 4 (Fall 2009), 13-27.

“M.S. Levy & Sons: Straw Hat Makers to the World, 1870-1960,” *Threads*, National Museum of American Jewish History, (Spring 2009), 56-59.

“Baltimore’s M.S. Levy and Sons: Straw Hat Makers to the World, 1870-1960,” *Essays in Economic and Business History*, Volume 26 (April 2008), 89-102.

“Uptown and Traditional,” *Southern Jewish History*, Volume 9 (2006), 69-102.

“The History of Social Work in Maryland,” for National Association of Social Workers-Maryland Chapter, NASW-MD website, 2002.

“‘A Place of Resort and Help for Their Young Men’: Baltimore’s Black YMCA, 1885-1925,” in Elfenbein, Breihan and Hollowak, eds. *From Mobtown to Charm City: New Perspectives on Baltimore History*. Baltimore, MD: Maryland Historical Society Press, 2002, 149-171.

“‘I Want My Funeral Held in the Lunch Rooms’: The Industrial Work of the YMCA, 1879-1944,” *Essays in Economic and Business History*. Columbus, OH: Ohio State University Press, 1997, 191-207.

“‘An Aggressive Christian Enterprise’: The Baltimore YMCA’s Journey to Institutional Credibility and Religious Legitimacy, 1852-1882,” in Mjagkij, Nina and Spratt, Margaret (editors), *Men and Women Adrift: The YMCA and the YWCA in the City*. New York: New York University Press, 1996, 22-39.

“Philadelphia Board of Trade, 1833-1899,” in Toll, Jean Barth and Gillam, Mildred (editors), *Invisible Philadelphia: Community through Voluntary Organizations*. Philadelphia: Atwater Kent Museum, 1995.

BOOK and EXHIBIT REVIEWS

“Review of Jason Hackworth’s *Faith Based: Religious Neoliberalism and the Politics of Welfare in the United States*,” *Journal of American History*, September 2013.

“Review of Andrea Hamilton’s *A Vision for Girls: Gender, Education, and the Bryn Mawr School*,” *Maryland History Magazine* 99 (2004): 519–20.

Exhibit Review of the Jewish Museum of Maryland’s “Enterprising Emporiums: The Jewish Department Stores of Downtown Baltimore,” *Journal of American History*, November 2002, 999-1001.

“Review of Carl Abbott’s *Political Terrain: Washington, D.C. from Tidewater Town to Global Metropolis*,” *The Journal of Southern History*, Vol. 67, No. 1, February 2001, 160-161.

“Review of Baltimore City Life Museums’ Blaustein Gallery,” *The Public Historian*, Vol. 19, 1997, 91-94.

PROFESSIONAL DEVELOPMENT

Anchor Institution Task Force Leadership Forum, The Annie E. Casey Foundation, Baltimore, MD, December 2010.

The Department Chair as Academic Leader, ACE Workshop, Austin TX, November 2009.

Workshop on Foundations in America's Regions, Rockefeller Archives Center, Sleepy Hollow, NY, October 2009.

Educating for Civil Society, Center on Philanthropy, Indiana University, Indianapolis, IN, October and November 2004.

Harvard Institutes for Higher Education, Management Development Program, Harvard University, Cambridge, MA, June and July 2004.

Philanthropy and Liberal Education Seminar, Center on Philanthropy, Indiana University, Indianapolis, IN, June 2002.

Summer Institute in Oral History, Columbia University, New York, NY, June 1997.

HONORS

Council of Southern Graduate Schools/Educational Testing Service Award for Excellence and Innovation in Graduate Admissions for University of South Carolina's Presidential Fellows Program, 2013.

Award of Merit and WOW Award for *Baltimore '68: Riots and Rebirth* American Association of State and Local Historians, 2009.

Outstanding Public History Project Award for *Baltimore '68: Riots and Rebirth*, National Council on Public History, 2009.

History Honoree, award conferred on person respected in the academic and professional historian community, Baltimore City Historical Society, 2008.

Omicron Delta Kappa, inducted by University of Baltimore Circle, 2007.

Spirit of Excellence Award for Community Service, University of Baltimore Alumni Association, 2007 and 1999.

Baltimore Renaissance Seed Scholar, for creation of oral history project for *Baltimore '68: Riots and Rebirth*, University of Baltimore, 2006.

Faculty Research Grant, College of Liberal Arts, University of Baltimore, 1997, 1998, 2003 and 2004.

Faculty Development Grants, Shriver Center, University of Maryland, Baltimore County. To integrate service learning into history curriculum, 1996, 1997, 1998, 1999, 2000 and 2002.

University System of Maryland Board of Regents' Faculty Award for Excellence in Public Service (the board's highest honor), April 2001.

Distinguished Chair in Research, Yale Gordon College of Liberal Arts, University of Baltimore, 1998.

Dissertation Award for Outstanding Nonprofit and Voluntary Action Research, Association for Research on Nonprofit Organizations and Voluntary Action (ARNOVA), 1997.

Robert F. Streetman Prize for Best Graduate Student Essay, American Academy of Religion, Mid-Atlantic Region, 1996.

Dissertation Fellow, Nonprofit Sector Research Fund, Aspen Institute. For completion of the Ph.D., 1994 and 1995.

Dissertation Fellow, Louisville Institute for the Study of Protestantism in American Culture. Funded by the Lilly Endowment for completion of the Ph.D., 1994-1995.

Hagley Fellow, Hagley Program. Sponsored by the Hagley Museum and Library and the University of Delaware. For study leading to the Ph.D., 1989-1994.

Center for Washington Area Studies Fellow, George Washington University. For research on local history, 1987-1988.

Smithsonian Fellow, George Washington University. In recognition of outstanding scholarship, 1986-1987.

Procter and Gamble Research Grant, Barnard College. For research on American religious movements, 1983.

National Trust for Historic Preservation Student Stipend, 1981.

PAPERS and TALKS PRESENTED

“Researching the Drowned Town of Ferguson, SC,” Columbia Chapter of the South Carolina Genealogy Society, Richland Public Library, Columbia, SC, January 2019.

“Which Stories to Tell? Designing Congaree National Park’s Historic Resource Study,” History Center, University of South Carolina, November 2018.

“The Chicago-Congaree Connection: Francis Beidler and the Santee River Cypress Lumber Company, 1881-1914,” Urban History Association, Columbia, SC, October 2018.

“‘Having It All?’; The Perils and Promise of Achieving Work-Life Balance in Academia,” Women’s Leadership Institute, University of South Carolina, April 2017.

“Researching and Interpreting Reconstruction at South Carolina’s State Parks,” Session Chair, South Carolina Historical Association, Greenville, SC, March 2017.

“Dean's Life: Balancing Academic & Administrative Roles,” Facilitator, CSGS, New Orleans, LA, March 2015.

“Paying it Forward: Creating a Culture of Informal Mentoring and Professional Development,” South Carolina Women in Higher Education Annual Meeting, Clemson, SC, February 2015.

“Building Services for Graduate Students with University Partners,” Council of Graduate Schools, Washington, DC, December 2014.

“Changing Graduate School Structures,” Facilitator, CSGS, San Antonio, TX, February 2014.

“Public Universities and the Need to Re-think Public History,” Chair and Presenter, American Historical Association, Washington, DC, January 2014.

“ACE Fellows Engage in Initiatives to Align with the Mission of Urban and Metropolitan Universities,” Coalition of Urban and Metropolitan Universities (CUMU), Fresno, CA, October 2010.

“Resources from University-Based Research,” Moderator, Baltimore City Data Day, Baltimore, MD, July 2010.

“NMH as an Incubator for Educators,” Northfield Mount Hermon School, Northfield, MA, June 2010.

“Community Perspectives: Commemorating Riots and Rebirth in Baltimore and Newark,” National Council on Public History (NCPH), Providence, RI, April 2009.

“German Jewish Baltimore, 1850-1960,” Baltimore Historian's Workshop: Works in Progress, Reginald Lewis Museum, Baltimore, MD, May 2008.

“Baltimore '68: Riots and Rebirth – A Retrospective,” Urban Affairs Association, Baltimore MD, April 2008.

“Jewish Perspective on April, 1968,” Jewish Museum of Maryland, Baltimore, MD, April 2008.

“The Church of the Brethren’s Interracial Work in Baltimore, 1951-1971,” *Baltimore '68: Riots and Rebirth*, Baltimore, MD, April 2008.

“A Teachable Moment: King’s Assassination 40 Years Later and the Urban Riots of 1968,” Chair, Organization of American Historians, New York, NY, March 2008.

“Baltimore '68: Riots and Rebirth,” CUMU, Baltimore, MD, October 2007, and Society for American Regional and Planning History (SACRPH), Portland, ME, October 2007, Temple Oheb Shalom, Baltimore, MD, September 2007.

“University-Community Partnerships: Baltimore and Beyond,” CUMU, Baltimore, MD, October 2007.

“Baltimore's M.S. Levy and Sons: Straw Hat Makers to the World, 1870-1960,” Economic and Business Historical Society (EBHS), Providence, RI, April 2007

“Uptown and Traditional: A New Take on Baltimore’s German Jewish Community,” 2006 Biennial Scholars’ Conference on American Jewish History, Charleston, SC, June 2006.

“German Jewish Women in Baltimore,” Women in 19th Century Baltimore, Garrett Jacobs Mansion, Baltimore, MD, April 2006.

“The Lester and Eleanor Kohn Levy Family and Baltimore’s German-Jewish Experience,” Southern Jewish Historical Society, Baltimore, MD, November 2005.

“The Fresh Air Program and the Church of the Brethren in Baltimore,” University of Delaware History Department, March 2004; and Society for Historians of Children and Youth, Baltimore, MD, June 2003.

“Faith-Based Organizations and Urban Renewal: The Church of the Brethren in Baltimore and Washington, D.C., 1949-1974,” 28th Annual Conference on Washington D.C. Historical Studies, October 2001; and SACRPH, Philadelphia, PA, November 2001.

“Druid Hill YMCA, 1885-1925,” Society for American City and Regional Planning History, Washington, D.C., November 1999; and People and Places in Time: Baltimore’s Changing Landscapes, Public History Conference, University of Baltimore, September 1999.

“Community as Classroom: Experience’s in Baltimore’s Urban History,” Social Science History Association, Chicago, IL, November, 1998.

“The Future of Baltimore’s Past: A University Helps Rethink the Uses of Local History,” NCPH, Austin, TX, April, 1998.

“Applying the Lessons of Service Learning: Good Intentions and Better Outcomes, Baltimore’s Shriver Center,” ARNOVA, Indianapolis, IN, December 1997.

“East Baltimore: A Laboratory for Community Planning, 1950-1997,” SACRPH, Seattle, WA, October 1997.

“University-Community Involvement: A Baltimore Story,” Maryland Women in Higher Education, Wye Mills, MD, June 1997.

“‘The Art of Living with Others’: The YMCA as Homemaker and Caretaker, 1880-1920,” Organization of American Historians, San Francisco, CA, April 1997.

“Community Works: 150 Years of East Baltimore’s History,” Southern American Studies Association, Seaside, FL, February 1997.

“‘I Want My Funeral Held in the Lunch Rooms’: Workers, Managers, and the YMCA’s Industrial Work, 1879-1933,” EBHS, Savannah, GA, April 1996.

“‘An Aggressive Christian Enterprise’: The YMCA’s Journey to Institutional Credibility and Religious Legitimacy, American Academy of Religions, Mid-Atlantic Region, Baltimore, MD, March 1996.

“Faith, Science, and the Moral Imagination of Baltimore’s Elite: The YMCA and the Coming of Modern Philanthropy,” ARNOVA, Cleveland, OH, November 1995.

“Becoming the ‘Church at Work for Young Men’: The YMCA and the Religious Life of Baltimore, 1852-1902,” YMCA of the Adirondacks, Silver Bay, NY, August 1995.

“Urban Offering: The Baltimore YMCA and Metropolitan Change, 1853-1993,” University of Delaware, Newark, DE, September 1994.

“The Impact of the Baltimore YMCA on the Urban Landscape,” YMCA of Greater Baltimore and Second Presbyterian Church, Baltimore, MD, Spring 1994.

“Conceiving a Dissertation in Philanthropic History,” ARNOVA, Toronto, Ontario, October 1993.

OTHER PROFESSIONAL EXPERIENCE

Local Arrangements Co-chair, Urban History Association, Columbia, SC, 2016-18.

Board Member, Council of Southern Graduate Schools, 2016.

Member, Board of Directors and Advocates, Historic Columbia Foundation, 2012-present.

Board Member, Urban History Association, 2011-2015.

Local Arrangements Co-chair, Society for American Regional and Planning History, Baltimore, MD, 2009-11.

Member, *Practicing Democracy* Advisory Committee, Maryland Humanities Council, 2010-2012.

Member, Jewish Museum of Maryland, Collections Committee, 2005-2012.

Member, Historians’ Council, Baltimore City Historical Society, 2007-2011.

Member, American Humanities Curriculum Review and Assessment Committee, 2003-2009

Board Member, National Council of Public History, 2001- 2003.

Researcher, Frederick Law Olmsted Association, New York, NY. Created “Urban Parklands Restoration Index.” Surveyed and indexed New York City park reports from 1857-1916, 1989-1991.

Coordinator, Walk Against Hunger, New Haven, CT. Organized fundraising event for consortium of social service providers. Handled public relations. Solicited corporate sponsorships, 1987-1989.

Special Assistant to Mayors W.D. Schaefer and C.H. Burns, Baltimore, MD. Created city-wide public history programs and community events. Produced guide to public/private partnerships. Coordinated press conferences and wrote press releases, articles, and speeches. Served as liaison between mayor, city departments, and constituents, 1985-1987.

Community Events Editor, *The News American*, Baltimore, MD. Edited weekly community activities calendar. Assisted news department, 1984-85.

Editorial Assistant, *Ladies' Home Journal*, New York, NY. Assisted Books and Fiction editor. Coordinated national short story contest, 1983-84.

Park Ranger, Statue of Liberty and Ellis Island, New York, NY. Interpreted National Park Service immigration sites to the public, 1983.

Museum Interpreter, Van Cortland Manor, Historic Hudson Valley, Croton, NY. Guided tours of historic house museum and gave crafts demonstrations, 1982.

January 7, 2019