

Forms Checklist for Doctoral Students:

- ☐ Program of Study (DPOS)
Found on the Graduate School's website, must be signed by advisor and graduate director
- ☐ Doctoral Committee Appointment Request (DCA)
Found on the Graduate School's website, must be approved by graduate director and graduate school
- ☐ Dissertation Proposal Form
Found on department website (http://www.sph.sc.edu/epid_bios/facultystaff-forms.htm) or outside room 465. Must propose thesis *six months* prior to thesis defense
- ☐ Doctoral Comprehensive Exam Verification
Found on the Graduate School's website, give to graduate director who forwards to graduate school
- ☐ Dissertation Signature and Approval Form
Submitted with **original signatures** after defense to graduate director. You will need to include your reference style (department has no set standard) and indicate whether a publication embargo is requested. If so, the request letter must accompany your form, signed by both your dissertation advisor and graduate director.
- ☐ Graduation Application
Submitted no later than 15 days after the beginning of the term in which graduation is expected

Written instructions for early clearance are provided outside room 465, if applicable.

*All forms can be submitted to Program Coordinator who will forward directly to the graduate school.

*If there is any question about whether any of the above has been completed, you may ask Program Coordinator or Graduate Director directly.