

Checklist for Master's Students:

- ☐ Program of Study (MPOS)  
Found on the Graduate School's website, must be signed by advisor and graduate director
- ☐ Masters Committee Appointment Form  
Found on department website ([http://www.sph.sc.edu/epid\\_bios/facultystaff-forms.htm](http://www.sph.sc.edu/epid_bios/facultystaff-forms.htm)) or outside room 465. Form goes to graduate director for approval.
- ☐ Masters Thesis Proposal Form  
Found on department website ([http://www.sph.sc.edu/epid\\_bios/facultystaff-forms.htm](http://www.sph.sc.edu/epid_bios/facultystaff-forms.htm)) or outside room 465. Must propose thesis *three months* prior to thesis defense. Form goes to graduate director.
- ☐ Masters Thesis Signature Form  
Submitted with **original signatures** after defense to graduate director. You will need to include your reference style (department has no set standard) and indicate whether a publication embargo is requested. If so, the request letter must accompany your form, signed by your thesis advisor and graduate director.
- ☐ Graduation Application  
Submitted no later than 15 days after the beginning of the term in which graduation is expected

Written instructions for early clearance are provided outside room 465, if applicable.

\*All forms can be submitted to Program Coordinator who will forward directly to the graduate school.

\*If there is any question about whether any of the above has been completed, you may ask Program Coordinator or Graduate Director directly.